

# BAM Arts Fair 2024

## VOLUNTEER POSITION DESCRIPTIONS

July 25 – 28, 2024

### Artist Check-In / July 25

Greet BAM Arts Fair artists as they arrive, assist with check in, answer questions, and provide directions to help this set-up day run smoothly. Exact job varies by need.

### Artist Load-In / July 25

For this opportunity, you will be assisting artists set up their booths, and unloading their vehicles! This role is great if you enjoy a little physical labor, and want an opportunity to interact with working artists. Need to be able to lift at least 30 lbs.

### Artist Load-Out / July 28

Assist artists with parking in designated spaces to keep traffic flowing as they load their wares. This position may involve assisting artists with packing and carrying items to vehicles. This position requires volunteers who are comfortable with physical labor and can lift up to 30lbs.

### Artist Lounge / July 25 - July 28

Where participating artists go to find a quiet place for snacks or quick break. You keep the snacks stocked, the coffee flowing, and the artists comfortable! Also help with the set-up & break-down of this space.

### Booth-Sitter / July 26 - July 28

Meet the artists and supervise their booths as requested. This is a great opportunity to learn more about the artists and their wares!

### Kids fair / July 25 – July 28

Assist with fun, hands-on art projects for children and families. Get a little messy, have a lot of fun! Kids Fair stations have yet to be determined. Your Kids Fair station assignments will be given to you at check-in. Also help with the set-up & breakdown of this space.

### Volunteer Check-In & Out / July 25 – July 28

Help check in volunteers, direct them to the proper Staff Lead, and assist in dispatching booth sitters when needed via radio.

### Survey Volunteer / July 26 – July 28

Make your way around Arts Fair, requesting visitors fill out a short survey so that we can improve Arts Fair and Kids Fair for next year. This is great if you're interested in evaluation and surveys, want to assist us make Arts Fair even better, and have lots of confidence!

### Have questions?

Email Palaree Thongkwan, Manager of Volunteer Programs: [palareet@bellevuearts.org](mailto:palareet@bellevuearts.org)